

The Percentage Grading System (cont.)

How to Use the Back of the Grade Sheet for Percentages Form

Take a look at the back of the Grade Sheet for Percentages form in the appendix. You can use the chart on the back of this form to calculate your overall grade in the class. Follow the six steps listed on the form. Take a look at the example below.

Use the grade weighting as a number without a percent sign. Also, do not forget to add a decimal to the category average. If your category average is 100%, then just multiply the grade weighting by 1 (see *quizzes* category in the example below).

GRADE WEIGHTINGS (from the teacher)	multiply	decimal	your category average	total in each category
tests 40%	times (x)	•	<u>.87</u>	= <u>34.80</u>
quizzes 15%	times (x)	•	<u>1.00</u>	= <u>15.00</u>
projects 5%	times (x)	•	<u>.95</u>	= <u>4.75</u>
other: <i>participation</i> 5%	times (x)	•	<u>.98</u>	= <u>4.90</u>
other: <i>book report</i> 5%	times (x)	•	<u>.83</u>	= <u>4.15</u>
other: <i>classwork</i> 15%	times (x)	•	<u>.90</u>	= <u>13.50</u>
other: <i>homework</i> 15%	times (x)	•	<u>.92</u>	= <u>13.80</u>
			total grade	91%

