# 4-H Checking Account Balance Worksheet

1. Use the following worksheet to calculate your overall checking account balance.

2. Go through your register and mark each check, withdrawal, payment, deposit or other credit listed on your statement. Be sure that your register shows any interest paid into your account and any service charges or automatic payments withdrawn from your account during this statement period.

3. Use the chart to the right to list any outstanding checks or any other withdrawals (including any from previous months) which are listed in your register but not shown on your statement.

**ENTER**

A. The ending balance shown on your statement…………………. $ ____________________

**ADD**

B. Any deposits listed in your register or transfers into your account which are not shown on your statement.

$ ____________________
$ ____________________
$ ____________________
+ $ ____________________

………………………………………TOTAL $ ____________________

**CALCULATE THE SUBTOTAL**

(Add Parts A and B)

………………………………………TOTAL $ ____________________

**SUBTRACT**

C. The total outstanding checks and withdrawals from the chart at right……….- $ ____________________

**CALCULATE THE ENDING BALANCE**

(Part A + Part B - Part C)
This amount should be the same as the current balance shown in your check register………………………… $ ____________________

| Number | Outstanding Checks and Withdrawals | Amount |
|---|---|---|
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| | | |
| | **Total amount $** | |

* This worksheet is available in Excel to do on your computer or PDF to be hand-written.