

Name _____

Parts of a Letter

Oct. 18, 2012

Dear Mrs. Jackson,

I really think you should consider letting our class get a class pet. Pets teach kids about taking responsibility. Do you agree? I bet everyone in _____ take care of the pet. _____ ds? If not, maybe you s _____ d. No fur=no allergies. I have done research about how to take care of lizards and I would be happy to teach the class what I learned.

Hoping and hoping,

WORD BANK

Signature
Body
Greeting
Closing
Heading

Jenna