

REPORTED SPEECH

DIRECT SPEECH	REPORTED SPEECH
TENSES	
Simple present She said: "I walk a lot."	Simple past She said (that) she walked a lot.
Present continuous She said: "I'm living in Togo."	Past continuous She said (that) she was living in Togo.
Simple past She said: "I stayed in New York."	Past Perfect She said (that) she had stayed in New York.
Present perfect She said: "I've learnt Chinese."	Past Perfect She said (that) she had learnt Chinese.
Present perfect continuous She said: "I've been studying all day."	Past Perfect continuous She said (that) she had been studying all day.
Future She said: "I will go on holiday tomorrow."	Conditional She said (that) she would be on holiday.
OTHER CHANGES	
This / these	That / those
Here	There
Now	Then
Today	That day
Tonight	That night
Yesterday	The day before
Tomorrow	The following / next day
Next week / month	The following week / month
Can	Could
May	Might