

Training and motivation – vocabulary revision

1. Complete the sentences with the right words. Use the clues or definitions you given.
1. Training is used to have a positive (1) _____ on the staff. It encourages them to _____ and gives them a sense of (2) _____. In-company training is _____, professional development, and the programme _____ new skills and gives the _____ assistance.
 2. It's easy to follow the computer (3) _____, but hard to complete with all the necessary procedures before we try _____ feedback.
 3. As of _____, in the company list of great innovations to come in 2011, I hope to find _____ next month.
 4. As soon as you go _____, I think my efforts are not _____ by other employees.
 5. Giving the stress on _____ in _____ training, the (4) _____ will learn how to go _____ with stress. It is very _____ for the worker, you will be able to have got a lecture, tutorial, or _____ or online training.
2. Write the sentence with the right word from the box. You might have to change the form.

chain of command	gross profit	mail	partner
motivated	employ	continuous	its
innovative	alternatively	propose	dispute

1. The central bank is to _____ next year to help the _____.
2. It wasn't so difficult in the end to _____ the king.
3. The calculated risk of _____ in that city.
4. The general _____ in the office is that men cannot do the job.
5. Loans will be cheap compared _____ from employees.
6. The feeling among the _____ of the party is that the leaders are not _____.
7. Many manufacturers doubt the _____ of the economy.
8. The cat came _____ to the dog's attention.
9. She presented her proposal in a _____ way.
10. The great _____ of the project is its flexibility and low cost.