

Job/Task: _____ Date: _____
 Work Location: _____
 Employee(s): _____

☐ New
☐ Revised

In case of an incident, the following people
 will be contacted:

Supervisor: _____
 Safety: _____
 Other: _____

- What is the most hazardous part of this job and what are you going to do to control the hazard? _____
- Are you properly trained to complete these tasks? _____
- What do you need to ensure this job is completed incident and injury free? _____
- What conditions, job changes or distractions could call for the need to use Stop Work Authority? _____

Sequence of Job Steps	Potential Hazard(s)	Recommended Action Procedure

Examine each step carefully to find and identify hazards or potential dangers that could lead to injury.
 _Wear or Damage
 Consider the following:
Common Hazards
 _Inhalation _Skin Contact
 _Absorption _Injection
 _Friction
Biological Hazards
 _Bloodborne Pathogens
 _Mold _Viral Fetus
 _Plant/Veget/Animal
Physical Hazards
 _Electrical
 _Fire/Explosion
 _Noise _Radiation
 _Thermal/Steam
 _Falls/Hangs/Line of Fire
 _Slips/Falls
 _Strike against/Clash by
Dynamic Hazards
 _Repetition
 _Forceful exertion
 _awkward Posture
 _Contact Stress
 _Vibration
 _Work Area Design

Additional Personal Protective Equipment, Req'd	☐ face shield ☐ chemical goggles ☐ chemical/protective clothing ☐ rubber boots ☐ chemical resistant gloves ☐ leather gloves ☐ cut-resistant gloves ☐ respiratory protection ☐ arm protection ☐ hearing protection ☐ fall protection ☐ other _____		
Required Permits/Stop Work Plans	☐ General ☐ P&P ☐ Hot Work Permit ☐ Confined Space Entry ☐ Excavation and Trenching ☐ Lift Plan/Crew Sp ☐ Work in proximity to overhead conductors ☐ Simultaneous Operations		
Gas Detector Equipment Needed	O ₂ /L ₂ monitor (L ₂ B, O ₂ , H ₂ S, SO monitor) Other _____		
List hazardous substances MSDS reviewed? (yes/no)			
Site Control	Classifieds ☐ Post signs ☐ Caution tape ☐ Designated personnel ☐ Heavy equipment operator ☐ Establish meet and greet process		
Environmental Conditions	Weather: _____	Temperature: _____	Wet/dry: _____
Hazardous Energy Control	☐ LOTO checklist complete ☐ LOTO devices in place ☐ Energy isolation verified ☐ Electrical ☐ Hydraulic ☐ Pneumatic ☐ Mechanical ☐ Thermal ☐ Chemical		
Tools and Equipment	Tools-use inspection complete ☐ Not in use of tool/equipment List tool/equipment being used: _____		