Directions

1. Save this template to your own computer in a location that makes it easy first time, save the file with a new name so that you don't replace the blank t use the renamed file. The template consists of a sheet for each month's wea month so you can see what the data and graph look like, an extra month, ar the bottom of this screen to access a different sheet.

2. Type the date information into the column labeled "Date". You can use c information you want (Excel may format your dates in a way that you don't w select the formatting that you want Excel to use) . You can also change the if you choose.

3. Each day record the "Conditions". You can only select **one** of the followi day:

Sunny
Cloudy
Rainy
Snowy
Foggy
Windy

4. Each day record the "Temperature". You can only select **one** of the follo each day.

Cold
Cool
Warm
Hot

5. The "Conditions" and the "Temperature" should automatically graph a ba