



CHIEF EXECUTIVE OFFICER'S PRINCIPAL EVALUATION FORM AND GUIDELINES

Name:	School:
AIO/Evaluator:	School Year:

Summary of Principal Performance Review

School Performance Assessment:	# Years as Principal at Current School:	Instructional Leadership Evaluation Rating # (if applicable):	Date of Goal-Setting Meeting:	Date of Mid-Year Review Discussion (if applicable): <i>No later than January 30th</i>
--------------------------------	---	---	-------------------------------	--

Overall Rating:  Exceeds     Meets     Needs Improvement     Does Not Meet

Summary of Assessment:

*Once the final rating has been communicated and the AIO/evaluator has had a face-to-face meeting with the employee, sign the form below. Return the signed and completed form to the Department of Human Resources to close the performance evaluation process for this year.*

Signatures

Employee: \_\_\_\_\_ Date: \_\_\_\_\_  
AIO/Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_