

## **Problem-Solving Worksheet**

**Step 1:** Define "What is the problem?" Talk. Listen. Ask questions.  
Get everybody's opinion.

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**Step 2:** List all possible solutions: "Brainstorm." List all ideas, even bad ones.  
Get everybody to come up with at least one possible solution.  
**DO NOT EVALUATE ANY SOLUTION AT THIS POINT.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**Step 3:** Discuss and list the advantages and disadvantages of each possible solution.

**Advantages**

**Disadvantages**
