

## RESUME & APPLICATION WORKSHEET

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

### I. Personal Information

Telephone Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_

Permanent Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_

### II. Education

Current College is: \_\_\_\_\_

University: \_\_\_\_\_

Location: \_\_\_\_\_ State: \_\_\_\_\_

Expected: \_\_\_\_\_

Major: \_\_\_\_\_ (Minor): \_\_\_\_\_

Date Graduated: \_\_\_\_\_ High GPA: \_\_\_\_\_ (College GPA): \_\_\_\_\_

**All Experience (Employment, military, or volunteer work) - List important dates, job title, and responsibilities for each. (Include the date for each experience in your background.)**

Organization: \_\_\_\_\_

Address: \_\_\_\_\_