

Operation Blown Away
 South Lake High School
 Service-Learning Youth Council
 TIMELINE

Project Name: Operation Blown Away

Advisor Name: Chuck Guenther

Team Facilitators (leader first):

Start & End Date: Sept, 28, 2005 March 31, 2006

Each project facilitator should work with their assigned director (and/or sometimes in small groups)

Org. Title Resp.	Task: Preparation/Planning	Monthly/Weekly Assigned Date	Deadline Date	Completed Date
YC Directors	Attend district training (includes homeland security issues)	Sept 26-30, 06	Sept. 28-30, 06	
Lead Prj. Facilit.	Weekly assigns project task on the delegated duties worksheet	Oct.-March ea. wk.	Friday of ea. Wk.	
Asst. Ld.Prj. Facilit.	Weekly updates timeline (on paper)	Oct.-March ea. wk.	Friday of ea. Wk.	
Prj. Computer Expert	Weekly updates timeline (on computer)	Oct.-March ea. wk.	Friday of ea. Wk.	
Transp. Facilitator	Arrange buses if applicable	Oct.-March ea. wk.	Friday of ea. Wk.	
Asst. Ld.Prj. Facilit.	Weekly teacher visit-should be one of the same two people each week- Assistant PF	Oct.-March ea. wk.	Friday of ea. Wk.	
Asst. Ld.Prj. Facilit.	Teach OBA project needs assessment & work plan to SLHS Youth Council	Oct. 3-7, 06	Oct. 7, 2006	
Prj. Computer Expert	Research what makes a good emergency shelter	Oct. 10-14, 06	Oct. 14, 2006	
Asst. Ld.Prj. Facilit.	Contact Lake County emergency management partners	Oct. 10-14, 06	Oct. 14, 2006	
Prj. Computer Expert	Research emergency type & # of community organizations in South Lake County	Oct. 10-14, 06	Oct. 14, 2006	
Prj. Portfolio Organz.	Using research, create emergency shelter survey	Oct. 17-21, 06	Oct. 21, 2006	
Prj. Computer Expert	Research number of students in South Lake area schools	Oct. 17-21, 06	Oct. 21, 2006	
Prj. Portfolio Organz.	Send survey to copy center (# of copies = # of students & community organizations)	Oct. 24-28, 06	Oct. 28, 2006	
Prj. Portfolio Organz.	Determine method of survey distribution (i.e., students take survey home and return)	Oct. 24-28, 06	Oct. 28, 2006	
Prj. Portfolio Organz.	Distribute survey	Oct. 31-Nov. 4	Nov. 4, 2006	
Prj. Portfolio Organz.	Collect surveys	Nov. 7-22 (2.5 week)	Nov. 22, 2006	
Finance Facilitator	Analyze survey results	Nov. 28- Dec. 2	Dec. 2, 2006	
YC Class	Discuss survey results	Dec. 5-9	Dec. 9, 2006	
Lead Prj. Facilit.	Determine method of survey presentations	Dec. 12-16	Dec. 16, 2006	
Lead Prj. Facilit.	Get appropriate permission for method of presentation	Jan. 9-13	Jan. 13, 2006	
Lead Prj. Facilit.	Present survey to participating classes, organizations, etc.	Jan. 16-20	Jan. 20, 2006	
Asst. Ld.Prj. Facilit.	Design specific plan with options for each participating class	Jan. 16-20	Jan. 20, 2006	
Asst. Ld.Prj. Facilit.	Contact each prospective participating teacher & discuss specific plans	Jan. 23-27	Jan. 27, 2006	
Asst. Ld.Prj. Facilit.	Get participating teacher written approval of his/her specific plan (make appropriate changes if teacher is willing to work with you)	Jan. 23-27	27-Jan-06	
YC Class	Discuss ways that the reading buddies can help with the project	Jan. 30-Feb.3	Feb. 3, 2006	
Lead Prj. Facilit.	Determine method of obtaining reading buddies help	Jan. 30-Feb.3	Feb. 3, 2006	
Finance Facilitator	Determine, negotiate, and maintain budget for project	Oct.-March ea. wk.	Friday of ea. Wk.	