

Name _____ Date _____

WRITING PROCESS

Please match the step with the description. Use the words in the box below.

Publishing	Revising	Editing	Pre-writing	Drafting
Think about a topic Make writing plan Draw pictures Gather ideas and thoughts				
Put thoughts, feeling, and ideas down a paper Don't worry about spelling, grammar, or punctuation				
Add - What does the reader need to know? Remove - What unnecessary information needs to be taken out? Move around - is the information in logical order? Substitute - What words or details can be replaced to make it clearer or more vivid?				
Check spelling, capitalization, punctuation, grammar, sentence structure, and word usage				
Create your final copy - complete with all correction				

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