

**Bookkeeping worksheet (model #2)**

<b>Date</b>	<b>Transaction details</b>	<b>\$In</b>	<b>\$Out</b>	<b>Balance</b>
March 3, 2010	Grant deposited	\$4,000	\$0	\$4,000
March 5, 2010	Suzie - 10 hours rehearsal x \$10	\$0	-\$100	\$3,900
March 10, 2010	Space rental (deposit paid)	\$0	-\$3,000	\$900
March 12, 2010	Set construction - supplies	\$0	-\$1,000	-\$100
March 15, 2010	Mum's donation	\$500	\$0	\$400
March 16, 2010	Petty cash out for small expenses	\$0	-\$400	\$0