

MONTH/YEAR: \_\_\_\_ / \_\_\_\_  
 DJJ TAG NO. \_\_\_\_\_  
 VEHICLE: YEAR/ MAKE \_\_\_\_ / \_\_\_\_\_

DEPARTMENT OF  
 DAILY VEHICLE USAGE LOG

NEXT PREVENTIVE MAINTENANCE DUE  
 DATE: \_\_\_\_\_ MILEAGE: \_\_\_\_\_

DATE	DESTINATION/PURPOSE	TIME		MILEAGE		FUEL		OIL		MAINT. COST	DRIVER	COMMENTS
		OUT	IN	OUT	IN	GALS	COST	QTS.	COST			

**MONTHLY VEHICLE RECAP**

MONTH  YEAR  TAG NO  ENDING MILEAGE   
 -----DAYS----- -----FUEL----- -----OIL-----  
 -----PREVENTIVE MAINTENANCE-----  
 DATE OF SERVICE  PM MILES   
 IDLE  DOWN  GALLONS  COST  QUARTS  COST  MAINTENANCE COST   
 CONDITION CODE :  GOOD  FAIR  POOR  BURNED  WRECKED  
 COMMENTS : \_\_\_\_\_

PREPARED BY: \_\_\_\_\_  
 FACILITY NAME/ADDRESS: \_\_\_\_\_  
 TELEPHONE #: \_\_\_\_\_ SUNCOM#: \_\_\_\_\_