

**ARTICLE 42 -- TENURE REVIEW
SUGGESTED EVALUATION PLAN TIME TABLE AND WORKSHEET**

Name of Evaluator:	Employee Number:
Evaluation Process Start Date:	Year Hired: Status: (year one =B-1)
Department:	Evaluation Committee Chair:

STEP	DUE DATE	ACTION	TASK & RESPONSIBLE PARTY
1	Nov 14	New Probationary Contract Employee begins first full year of full time work (see Art.42.C.1)	College selection process completed.
2	Nov 27	Within 20 working days of start date (Art. 42.B.2) VP appoints tenure review committee. Committee Composition: * Department chair (tenured) –voting * Department designee (tenured) –voting * Contract faculty member's designee (tenured)- voting * Academic senate designee (tenured) – non-voting * Department dean – non-voting	Vice President Appoints Committee: Department Chair: (Voting) _____ Department Designee: (Voting) _____ Evaluée Designee: (Voting) _____ Academic Senate Designee (tenured): (Non-Voting) _____ Administrative Designee: (Non-Voting) _____