

College of Engineering Resume Worksheet

Name (usually on left or centered) _____

Contact Information (usually local & permanent) _____

Email _____

Objective

Education (list in reverse chronology)

Institution Iowa State University _____ City Ames State Iowa
Degree Bachelor of Science Major _____ GPA First Semester
Graduation (anticipated date) _____

Institution _____ City _____ State _____
Degree _____ Major _____ GPA _____
Graduation _____

Institution _____ City _____ State _____
Degree _____ Major _____ GPA _____
Graduation _____

Work Experience or Volunteer Experience

Organization _____ City _____ State _____
Position Held _____ Date(s) Employed _____
Responsibilities or Accomplishments _____

Organization _____ City _____ State _____
Position Held _____ Date(s) Employed _____
Responsibilities or Accomplishments _____

Organization _____ City _____ State _____
Position Held _____ Date(s) Employed _____
Responsibilities or Accomplishments _____

