Job/Task: _____ Date: _____
Work Location: _____
Employee(s): _____

☐ New
☐ Revised

In case of an incident, the following people will be contacted:
Supervisor: _____
Safety: _____
Other: _____

- What is the most hazardous part of this job and what are you going to do to control the hazard? _____
- Are you properly trained to complete these tasks? _____
- What do you need to ensure this job is completed incident and injury free? _____
- What conditions, job changes or distractions could call for the need to use Stop Work Authority? _____

Sequence of Job Steps	Potential Hazard(s)	Recommended Action Procedure

Examine each step carefully to find and identify hazards or potential dangers that could lead to injury, illness or damage. Consider the following:

Chemical Hazard
_Inhalation _Skin Contact
_Absorption _Injection
_Ingestion

Biological Hazard
_Bloodborne Pathogens
_Mold _Poisonous Animal
_Plant

Physical Hazard
_Electrical
_Fire/Explosion
_Noise _Radiation
_Thermal Stress
_Height/Fall/Overhead Fire
_Slips/Falls
_Strike against/Struck by

Ergonomic Hazard
_Repetition
_Forceful exertion
_Awkward Posture
_Contact Stress
_Vibration
_Work Area Design

Additional Personal Protective Equipment Req'd	☐ face shield ☐ chemical goggles ☐ chemical protective clothing ☐ rubber boots ☐ chemical resistant gloves ☐ leather gloves ☐ cut resistant gloves ☐ respiratory protection _____ ☐ arm protection ☐ hearing protection ☐ fall protection ☐ Other _____		
Required Permits/Safe Work Plans	☐ General SWP ☐ Hot Work Permit ☐ Confined Space Entry ☐ Excavation and Trenching ☐ Lift Plan/Crane Ops ☐ Work in proximity to Overhead Conductors ☐ Simultaneous Operations		
Gas Detection Equipment Needed	☐ %LEL monitor ☐ LEL, O_2, H_2S, CO Monitor ☐ Other _____		
List hazardous substances MSDS reviewed? ☐ yes ☐ no/a			
Site Control	☐ barricades ☐ post signs ☐ caution tape ☐ designated area for vehicles ☐ heavy equipment spotter ☐ establish road and grade process		
Environmental Conditions	Weather:	Terrain:	Wildlife:
Hazardous Energy Control	☐ LOTO checklist complete ☐ LOTO devices in place ☐ energy isolation verified ☐ electrical ☐ hydraulic ☐ pneumatic ☐ mechanical ☐ thermal ☐ chemical		
Tools and Equipment	☐ pre-use inspection complete ☐ trained in use of tool/equipment List tools/equipment being used: _____		