

Job Safety Analysis - Example 1 - Cleaning gutters

Note this is only an example and may not address all the hazards for this particular work activity at a specific site. A JSA that is relevant to an individual site should be prepared.

Name of organisation completing the work: ABC Gutters			Job name: Smith's residence		
Task: Cleaning gutters on a single storey house using a portable ladder			Job number: Project 001		
Principal contractor: ABC Gutters			Job location: Rio Road, Cottesloe		
Date the JSA was prepared: 20/05/03			Number of pages in this JSA: 3		
This JSA has been reviewed by: Joe Bloggs, Site Supervisor			This JSA has been discussed with: Joe Bloggs, Site Supervisor and Jack Brown, Employee		
Principal Contractor or Representative (signature) J.F. Bloggs			Employee/subcontractor (signature) J.F. Bloggs J.S. Brown		
Position	Supervisor	Date 20/05/03	Position Supervisor	Employee	Date 20/05/03
Item Number	Work activity Break the job down into steps	Hazard What could harm someone?	Risk control What can be done to make the job safe?	Persons responsible Who will make sure it happens?	Completion Date and signoff
1.	Move ladder from vehicle to location.	Back injury) (twisting and over-reaching). Being hit by oncoming traffic. Hitting other people.	Assistance by another person. Plan lift to avoid back injury. Park vehicle in safe area to avoid being hit by oncoming traffic and hitting persons. Keep safe distance from power lines.	Jack Brown (employee) Joe Bloggs (supervisor)	