

Jesse Kendall

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Seeking a Challenging Accounting Internship

Analytical and results-driven accounting professional with relevant experience in analysis, research, and reporting of financial transactions. Solid strengths in accounting analysis and interpretation. Client-centric professional focused on enhanced productivity, financial performance, and financial controls. Fluent in English, Cantonese, and Mandarin.

Accounting Experience

ACCOUNTING INTERN, ABC CORPORATION, Elko, NV (20xx):

Provided comprehensive auditing and accounting services to clients throughout Israel. Participated and assisted in the audit process before handing off the auditors' report to the company's shareholders. Prepared financial, audit, and income tax reports for the Israeli IRS. Completed the year-end inventory count.

- Effectively performed auditing, reviews, and tax returns under the firm's partners.
- Served as an expert witness on behalf of the court with regard to financial fraud.

TAX ACCOUNTANT INTERN, BCD TAX CONSULTING, Elko, NV (20xx):

Managed the annual preparation of state and federal income tax returns for more than 200 clients, including nonprofit and partnership returns. Focused on maximizing tax savings for each client. Filed taxes electronically.

- Recorded monthly activities in a bookkeeping role for corporations and provided clients with consulting advisement, business analysis, and strategic recommendations.
- Generated a high level of referral business by providing exceptional customer service.

ACCOUNTING INTERN, CDE ENTERPRISES, Elko, NV (20xx):

Performed bookkeeping, AP, AR, and GL reconciliation. Managed relationships with vendors and suppliers regarding open purchase orders and invoices. Reviewed and reconciled budget variances in actual versus projected revenue and expenditures. Completed cost analysis to identify opportunities for savings. Worked in close collaboration with clients in preparation of fiduciary, partnership, S-Corp, and C-Corp income tax returns. Effectively prepared extension requests.

- Collected key information and required documentation from clients, Internal Revenue Service, the Franchise Tax Board, and other agencies to ensure success.
- Researched intricate tax issues and documented findings.

Accounting Education

XYZ UNIVERSITY OF TECHNOLOGY **Master of Accounting, 20xx**

Accounting (Financial) • Accounting (Information Systems) • Economic Analysis and Asian Economics
Legal Environment • Accounting (Corporate) • Accounting (Managerial) • Accounting (Theory and Issues)
Taxation • Auditing • Law (Corporation)

XYZ UNIVERSITY **Bachelor of Arts, Division of Economic and Financial Studies, 20xx**