CONTROLLED SUBSTANCES RECORD

For use of this form, see AR 40-3; the proponent agency is OTSG.

This form is to be used in conjunction with DA Form 3949-1

WARD/CLINIC	DATE INITIATED (YYYYMMDD)
WARD & EAST	20120601

MONTH/YEAR	ITEM (Generic Nomenclature; may add trade name for additional clarity)	ACCOUNTABLE UNIT	FORM INITIATED (Sign and Print Name)	BALANCE FORWARDED (From the previous sheet)
JUNE 2012	MORPHINE SULFATE 10MG/ML, 1ML SYRINGE	EACH ML	DOE, JANE	23

DAY	HOUR	PATIENT NAME (Last Name, First Name)	ORDERED BY (Dr.'s Last Name)	ADMINISTERED BY (Sign on top line; Print name on bottom line)	WITNESS TO ANY WASTE (Sign on top line; Print name on bottom line)	ACTUAL DOSE ADMINISTERED TO PATIENT	AMOUNT OF MEDICATION WASTED	EXPENDITURES (Accountable units used)	RECEIPTS (Amount from pharmacy)	BALANCE (Accountable Units Remaining)
7	0200	DOE, JOHN	SMITH, B	COBB, JOE		1		1		22
7	0300	BURNS, WILLIAM	BEARDSKEY	COBB, JOE		1		1		21
7	0400	REX, RENEE	SIMS, S	STEVENS, STU	COBB, JOE	4MG 0.4ML	0.6ML	1		20
7	0600	TAYLOR, TRAVIS	BUSSY, J	STEVENS, STU				10	JB	10
7	1000	DOE, JOHN	SMITH, B	COBB, JOE				1		9
7	1030	BURNS, WILLIAM	BEARDSKEY	JACKSON, M				1		8
7	1100	PHARMACY ISSUE	R-1483	LEWIS, CRAIG				MJ	20	28
7	1500	INVENTORIED AND FOUND CORRECT		GORDON, DAVID						28
7	1800	BURNS, WILLIAM	BEARDSLEY	JACKSON, M				1		27
7	1900	TURN-IN TO PHARMACY	2159-0007	ELLIOT, JANE				10	JB	17

SAMPLE