

***S*pecific *M*easurable *A*chievable *R*elevant/*R*esults-Oriented *T*ime-bound**

SMART Goal Setting Worksheet:

Educator _____ Evaluator: _____ Date: _____

Issue/Question/Need to be addressed:

SMART Goal #1
 To: _____ so that _____ will _____ by _____
(do what) (who/what) increase/decrease/improve completion date
 as measured by _____.
What tool/evidence?

Rational (data indicating need) for this goal:
 (Observations, walk-through data, student achievement results, anecdotal, teacher self-assessment, etc.)

Benefits of achieving this goal:

| Specific Action Steps: | Expected Completion Date | Completed |
|------------------------|--------------------------|-----------|
| 1. | | |
| 2. | | |
| 3. | | |