AACA Teacher Assistant SMART Goal Setting Worksheet
2009-2010

Name:_____ **Position:**_____

Identify two professional goals that you will work toward this year as you focus on improving your craft as a teacher's assistant. Goals should be focused on improving your ability to support classroom management strategies used in your classroom and academic development of students in your class. Each goal should be Strategic/Specific, Measurable, Attainable, Results-oriented, and Time-bound).

Action Steps	Designation	Time Frame	Results
What steps or activities will be initiated to achieve this goal? What products will be created?	Who will be responsible for initiating or sustaining the action steps? (Think about who you will need to coach or support you in reaching your goal)	What is a realistic time frame for each phase of the activity? (Think about when you will focus on your goals during the year)	What evidence will you present to show that you are making progress toward your goal? (student and teacher evidence) (Carefully select the DATA you will use to evidence how you have progressed toward your goals)