

### **Writing 3 -- Using Direct and Indirect Quotations**

**Direct quotation:** you copy another person's words exactly, putting them in quotation marks

**Indirect quotation:** You report the person's ideas in your own words (paraphrase)

**1. To introduce borrowed information** – direct quotations, indirect quotations, or statistics – use one of these expressions:

**According to Mr. Smith,** “the rate of illegal immigration has been increasing” (Smith, 2005, p. 7).

**Smith asserts that** “the rate of illegal immigration has been increasing” (Smith, 2005, p. 7).

**Other verbs:** claims declares, insist, maintains, mentions, reports says, states, suggests, writes

### **2. Rules for using reporting verbs:**

**1. reporting verbs can be before, in the middle of, or after borrowed information.**

(**according to** goes before or after, but not in the middle)

One illegal immigrant states, “To get to Spain is the best thing in the world.”

“To get to Spain,” states one illegal immigrant, “is the best thing in the world.”

“To get to Spain is the best thing in the world,” states one illegal immigrant.

According to one illegal immigrant, arriving in Spain “is the best thing in the world.”

