

**Company Inc.  
Bank Reconciliation**

<b>Balance Per Bank Statement</b>					\$	
<b>Add: Deposits in Transit</b>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>		
						-
<b>NSF Checks</b>	<b>Bt. Fwd.</b>		<b>R/D</b>	( <input style="width: 100px;" type="text"/> )		
<b>Current</b>						
<b>Less: Regular Checks:</b>			<b>Payroll Checks:</b>			
<b>Total Outstanding Checks</b>						-
<b>Balance Per Books</b>					\$	

**Book Reconciliation**

<b>Balance Per Books</b>					\$	
<b>Add: Deposits - Income</b>	<b>Trucks Cash &amp; Checks</b>					
	<b>Counter Cash &amp; Checks</b>					
	<b>MC/Visa/Discover</b>					
	<b>Debit</b>					
	<b>Other Deposits</b>					-
<b>Less: Checks issued - Regular</b>						
<b>Checks issued - Payroll</b>						
<b>Federal Tax Deposits (FTD)</b>			-			
<b>Wells Fargo Analysis Charge</b>						
<b>Credit Card Discounts</b>						
<b>Other Charges</b>			-			-
<b>Balance Per Books</b>					\$	