



# Editing Marks



	<b>Delete</b>	Going to the zoo was <del>was</del> lots of fun!
	<b>Spell out word</b>	My brother is going to be <b>(16)</b> years old.
	<b>Change letter</b>	Our class had the best attendance <sup>a</sup> .
	<b>Change to capital letter</b>	Our school is in the city of <u>new</u> <u>York</u> .
	<b>Change to lowercase letter</b>	My <del>D</del> ad loves to go fishing on Saturday.
	<b>Transpose letters or words</b>	Everyone in my family loves to <del>rae</del> d.
	<b>Insert</b> (letter, word, phrase or punctuation)	Don't forget to <sup>check</sup> your work every day.
	<b>Close space</b>	We are going on a class field trip to <b>o</b> day.
	<b>Add space</b>	Our summer vacation is eight <del>w</del> weeks long.
	<b>Start new paragraph</b>	"Is that your dog?" she asked. ¶ "Yes," I replied.