

<b>Your Name</b>	<b>Street Number and Name City, State and Zip Code Phone Number Email Address</b>	
<b>Objective</b>	What do you want to do? What is the job you are applying for?	
<b>Work Experience</b>	Company Name Street Number and Name City, State and Zip Code <b>Job Title</b> <ul style="list-style-type: none"> <li>• Duties or Achievements</li> <li>• Duties or Achievements</li> </ul>	
<b>Accomplishments</b>	List one or more things that you have done or a special skill you may have.	
<b>Activities</b>	List activities in which you have participated such as scouting, sports teams, church groups, etc.	
<b>Interests</b>	List hobbies, special interests, travel, etc.	
<b>Education</b>	Name of High School Street Number and Name City, State and Zip Code Dates attended: From Date – Present  Name of Middle School Street Number and Name City, State and Zip Code Dates attended: From Date – Present  Name of Elementary School Street Number and Name City, State and Zip Code Dates attended: From Date – Present	
<b>References</b>	Name Street Number and Name City, State and Zip Code Phone Number	Name Street Number and Name City, State and Zip Code Phone Number