



**Business Interruption – Worksheet**

Company:

Date:

Prepared By:

Item 1 Period Covered: (Date)

- A. Pre-Tax Income.....\$ \_\_\_\_\_
- B. Fixed Charges & Other Expenses
  - 1. Interest.....\$ \_\_\_\_\_
  - 2. Occupancy (Rent & real estate taxes).....\$ \_\_\_\_\_
  - 3. Advertising.....\$ \_\_\_\_\_
  - 4. Total Salaries & Wages of Officers, Executives & Employees (Whose services would be retained during suspension of business).....\$ \_\_\_\_\_
  - 5. Total Salaries & Wages payable Under Contracts Guaranteeing Compensation (Not including any salary & wages included in item #4).....\$ \_\_\_\_\_
  - 6. Fringe Benefits (Including payroll taxes) Associated With Salaries & Wages in Item #4 & #5.....\$ \_\_\_\_\_
  - 7. Light, Heat, Power & Water.....\$ \_\_\_\_\_
  - 8. Insurance Premiums & Pension Plan Contributions.....\$ \_\_\_\_\_
  - 9. Telephone.....\$ \_\_\_\_\_
  - 10. Professional Services.....\$ \_\_\_\_\_
  - 11. Repairs & Maintenance of Buildings, Fixtures, & Equipment.....\$ \_\_\_\_\_
  - 12. Other Contractual Payments.....\$ \_\_\_\_\_
  - 13. Other Operating Expenses (Including depreciation).....\$ \_\_\_\_\_
- Total Expenses.....\$ \_\_\_\_\_

C. Total Gross Business Interruption Value (A + B).....\$ \_\_\_\_\_  
(This figure represents 100% of your estimated Business Income and Extra Expense exposure for 12 months.)

D. Adjustment for Duration of Interruption.....% \_\_\_\_\_

E. Total Adjusted Loss of Income (C x D).....\$ \_\_\_\_\_  
(Amount of BI/EE Insurance required to resume operations and restore the business to the condition that existed prior to the loss.)

Note: In filling out this form please consider the Club's attitude toward Membership Dues and always refer to the audited financials as every Club is different.