



ADAM H. PUTNAM
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Division of Food Safety

APPLICATION FOR
EXPORT CERTIFICATION REPORT

F.S. 500.148 & Rule 5K-4.026, F.A.C.

Bureau of Food and Meat Inspection
3125 Conner Boulevard C-26
Tallahassee, FL 32399-1650
Phone: (850) 245-5520
Fax: (850) 245-5553
e-mail: foodexport@doacs.state.fl.us

Language: ENGLISH OR SPANISH

Expedite Option: YES NO
Additional fees apply.

Firm Name: _____ DACS Firm #: _____ Date: _____

D/B/A: _____
Business Name for Certificate If different from Firm Name above

Firm Location Address: _____
Street City Zip

Owner/Representative: _____

Phone: _____ E-Mail: _____

Address: _____
PO or Street City State Zip

Country where food will be shipped: _____

Send Export Certificate to: Firm Location Address Owner Address on File Address Below

Alternate address: _____
PO or Street City State Zip

An invoice for the Export Certification Report will be mailed to the firm Owner's mailing address on record with the Department.

5K-4.026 Export Certification Reports

(1) An Export Certification Report is a report issued by the Department concerning a food establishment that is regulated and permitted by the Department. Any food establishment exporting a food, as defined in §500.03(1)(l), F.S., may request an Export Certification Report from the Department certifying that the food establishment is inspected by the Department, and currently holds a valid Department Food Permit to manufacture, process, pack, hold and/or prepare food in accordance with requirements of Chapter 500, F.S., the Florida Food Safety Act, and the rules promulgated thereunder. Such Export Certification Reports are issued to food establishments permitted by the Department, to be used for the sole purpose of exporting food to another country...

(4)(a) The Department will issue an Export Certification Report for a food establishment if the firm:

1. Is regulated and inspected by the Department; and
2. Has a current, valid Food Permit from the Department; and
3. Has received a satisfactory sanitation inspection report on the most recent inspection performed by the Department; and
4. Has submitted an application listing only food products which may be freely offered for sale for human consumption, in the State of Florida, of the United States of America....

The application shall include or be accompanied by the list of food products to be exported by the food establishment. Submission of applications by electronic means will be accepted, and is preferred. Any application that is illegible, incomplete, or contains incorrect information will be denied and returned to the firm owner for correction.

The method of delivery will be **US Postal Service Regular Mail** unless an account number to be charged and a selection below is provided.

SELECT THE REPORT TYPE - one selection only

- | | | |
|--------------------------------|-----------------------------------|-------------------------------|
| <input type="checkbox"/> CFS | <input type="checkbox"/> CFSSDO | <input type="checkbox"/> GMP |
| <input type="checkbox"/> CFSS | <input type="checkbox"/> CFSSDOES | <input type="checkbox"/> GMPS |
| <input type="checkbox"/> CFSDO | <input type="checkbox"/> CFSP2 | |

Account Number to be charged:

- | | |
|---|---|
| <input type="checkbox"/> Federal Express Standard Overnight | <input type="checkbox"/> UPS Next Day Air |
| <input type="checkbox"/> Federal Express Priority Overnight | <input type="checkbox"/> UPS 2nd Day |

The Department will assess a charge per Export Certification Report in the English language. This charge includes the cost of processing the application, research, and preparation of the export certification report. An additional charge may be required if expedited preparation, customized wording or foreign language is requested and provided. Owner must remit payment to the Florida Department of Agriculture, Bureau of Finance and Accounting, P.O. Box 6720, Tallahassee, FL 32314-6720. All payments must be remitted to the Department within 10 working days after billing. All such payments shall be deposited into the General Inspection Trust Fund.