

**Rubric for Friendly Letter**

10 pts for each

\_\_\_ Heading \_\_\_ Correct Spelling  
\_\_\_ Greeting \_\_\_ Correct Punctuation  
\_\_\_ Body \_\_\_ Complete Sentences  
\_\_\_ Closing \_\_\_ Correct Capitalization  
\_\_\_ Signature \_\_\_ Townspeople View

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