Submission Checklist

- 1 Loan Modification Proposal
- 2 Financial Worksheet
- 3 Debt to Income Ratio Test: PASS
- 4 NPV Analysis: PASS
- 5 Borrower and Loan Eligibility Test: PASS
- 6 The enclosed Hardship Affidavit completed and signed by all borrowers
- 7 A signed and dated copy of the IRS Form 4506-T for each borrower (or one if filed jointly)
- 8 Documentation to verify all of the income of each borrower:

For each borrower who is a salaried employee: Copy of the most recent filed federal tax return with all schedules; and Copy of the two most recent pay stubs.