

**EASY at Work – Student Progress Log**  
**High Beginner / Intermediate Students**

Last Name (Apellido del estudiante) \_\_\_\_\_ First Name (Primer nombre) \_\_\_\_\_ Middle (Segundo) \_\_\_\_\_  
 Address (Domicilio) \_\_\_\_\_ City (Ciudad) \_\_\_\_\_ Zip (Zona postal) \_\_\_\_\_  
 DOB (Fecha de nacimiento) \_\_\_\_\_ Phone (teléfono) \_\_\_\_\_ Student ID No. \_\_\_\_\_ Teacher \_\_\_\_\_  
 Deposit Paid \_\_\_\_\_ Refund Date \_\_\_\_\_ Student \_\_\_\_\_ Community \_\_\_\_\_

Date Unit Out	DVD/CD School Id #	Unit No.	Unit Number and Lesson Name	Date Unit Returned	Activities	Study Hours	Hours Posted
		1	Unit 1: Teresa's New Job: Lesson 1: Getting Ready Lesson 2: Teresa's Job History		Worksheet Unit 1, Lesson 1 Worksheet Unit 1, Lesson 2	15	
		1	Unit 1: Teresa's New Job: Lesson 3: First Day on the Job Lesson 4: The Organization Chart		Worksheet Unit 1, Lesson 3 Worksheet Unit 1, Lesson 4 Test Unit 1 Certificate issued.	15	
		2	Unit 2: A Tour of the Hotel. Lesson 1: Security & the Hotel Laundry Lesson 2: The Employee Lounge.		Worksheet Unit 2, Lesson 1 Worksheet Unit 2, Lesson 2	15	
		2	Unit 2: A Tour of the Hotel Lesson 3: Maintenance & Gardening Lesson 4: The Gym & Spa		Worksheet Unit 2, Lesson 3 Worksheet Unit 2, Lesson 4 Test Unit 2 Certificate issued.	15	