CACFP MONTHLY EXPENSE WORKSHEET

Sponsoring Organization _____

Site _____   Month/Year_____

LABOR EXPENSES   ⌐ **B e n e f i t s** ¬

A	B	C	D	E	F
POSITION	TOTAL FOOD SERVICE HOURS PER MONTH (FROM TIME DISTRIBUTION REPORT)	SALARY PER HOUR	GROSS PAY (B X C)	PERCENT OF TIME SPENT ON CACFP TASKS THIS MONTH $B \div$ TOTAL MONTHLY HOURS	CACFP PORTION OF BENEFITS $E \times$ TOTAL BENEFITS PAID TO EMPLOYEE

TOTAL: _____   _____
                   SALARIES   **BENEFITS**

FACILITY EXPENSES

SQUARE FOOTAGE OF CACFP FOOD SERVICE AREA ÷ TOTAL SQUARE FOOTAGE OF FACILITY = PERCENT attributed

_____ ÷ _____ = _____
(KITCHEN, FOOD storage, EATING AREA)   (ENTIRE facility)   (COLUMN C)

A	B	C	D
SERVICE	BILLED AMOUNT	PERCENT ATTRIBUTED TO CACFP	TOTAL (B x C)
COMMUNICATION AND UTILITIES			
RENT OR MORTGAGE			
CONTRACTED SERVICES			

i: stu_svcs/CACFP/Forms/CACFP Expense Worksheet