

## Monthly Bank Reconciliation

*\*\* Entry in gray boxes only*

For The Month of: Jan-06

Date of Statement: 24-Jun

Statement Ending Balance: \$2,000.00

### Listing of DEPOSITS in transit / not appearing on statement

Deposit #	Deposit Date	>	Amount	Deposit #	Deposit Date	>	Amount	
1	10/2/06	>	\$20.00	2		>	\$0.00	Leave amounts as \$0.00 unless needed.
3		>	\$0.00	4		>	\$0.00	
5		>	\$0.00	6		>	\$0.00	
7		>	\$0.00	8		>	\$0.00	

Total of deposits not listed on bank statement: \$20.00

### Listing of CHECKS outstanding / not appearing on statement

Check #	Amount	>	Check #	>	Amount	
1234	\$44.15	>		>	\$0.00	Leave amounts as \$0.00 unless needed.
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	
	\$0.00	>		>	\$0.00	

Total of outstanding checks not listed on bank statement: \$44.15

**CALCULATED ACCOUNT BALANCE:** \$1,975.85