

Name _____

Grade _____
Parts of a Friendly Letter

Snowy Greetings

Match the name of each letter part to its definition.
Write the number in the snowflake.
Cut apart the letter pieces below.
Glue each one in the correct place on the letter.



1. body
2. greeting
3. closing
4. signature
5. date



- A. what the letter is about
- B. comes before the signature
- C. tells who the letter is written to
- D. tells when the letter was written
- E. the name of the letter writer

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Sammy

Dear Susie,

January 15, 2008

Your friend,

How are you? I had a great ride down to the ground yesterday! A boy used me to make a snowpal. I hope it stays cold here for a long time. I don't want to melt yet!

