

Worksheet A:

Use the physical computer and the spreadsheet application following steps:

- Required Steps:**
1. Open spreadsheet
 2. Save file

3. Enter data
4. Format cells
5. Print spreadsheet

6. Exit spreadsheet
7. Close application
8. Exit computer



Worksheet B:

Use the physical computer and the spreadsheet application following steps:

- Required Steps:**
1. Open spreadsheet
 2. Save file

3. Enter data
4. Format cells
5. Print spreadsheet

6. Exit spreadsheet
7. Close application
8. Exit computer

