



Checklist for Party/Casual Hire Quote

P 0269718500 f 0269718588 PO Box 5049 Wagga Wagga 2650
WWW.JAEGERSEVENTHIRE.COM

Name : _____ Function Date : _____

Location : _____ Contact Number : _____

How may guests (approx) ?

Style of Function

Formal (sit down dinner) or Informal (cocktail)

Buffet or BBQ / Other

Shade / Marquee Requirements Yes/No

Marquee Lining	<input type="checkbox"/>	Flooring Required	<input type="checkbox"/>
Lighting	<input type="checkbox"/>	Dance Floor	<input type="checkbox"/>
Catering Area	<input type="checkbox"/>	Bar Area	<input type="checkbox"/>
Market Umbrellas	<input type="checkbox"/>		

Tables : Round or Rectangle Units Bridal Table Cake Table

Chairs : Barrell Chair or Better looking chair Units
(Different styles available)

Equipment Requirements (refer to product page for styles and sizes)

Crockery	Yes/No	Units	<input type="checkbox"/>
Cutlery	Yes/No	Units	<input type="checkbox"/>
Glassware	Yes/No	Units	<input type="checkbox"/>

BBQ	Yes/No
Warming Oven	Yes/No
Roaster	Yes/No

Linen (Table Cloths/Napkins) Yes/No Chair Covers, Sashes, Table Runners Yes/No Notes _____