

Budget Worksheet

Name of Event: _____ **Date of Event:** _____
 Based on Participation: _____ Girls _____ Adults

Description of Expenses (Be as detailed as possible)	Total
Purchased Services	
Food and Beverage	
First Aid Supplies	
Program Supplies	
Postage	
Site Rental	
Program Equipment Rental	
Printing/Copying	
Leasing (Buses)	
Auto Costs (i.e. mileage)	
Honorariums	
Non-member Insurance	
Tokens of Appreciation	
Other	
Total Expenses	

Registration Fee: Total Expenses / # of Paying Participants = \$ per person