

**AGENDA ITEM NO 12**

**BRISTOL CITY COUNCIL**

**CABINET**

**25 NOVEMBER 2010**

**Report of:** STRATEGIC DIRECTOR: NEIGHBOURHOODS  
**Title:** TENDERING OF CATERING CONCESSIONS  
**Ward:** CITYWIDE  
**Officer Presenting Report:** TRACEY MORGAN, SERVICE DIRECTOR  
**Contact Telephone Number:** 01179 223183

**RECOMMENDATION**

1. Bristol City Council will seek tenders for the provision of catering and hospitality services at Bristol Museum and Art Gallery, M Shed, Ashton Court Estate (mansion, bistro, cafeteria, farm shop and golf kiosk), and Blaise Castle Estate (cafeteria). At the tender stage, the concessions will be divided into two lots. Tenderers will be invited to submit bids for either or both of the lots. The term of the contract, subject to further market evaluation, will be three years, with an option to extend by up to two further years.

2. That the award of the contract and the finalisation of the contract documentation be delegated to the Service Director Environment and Leisure, in consultation with the Executive Member for Strategic Waste, Transport and Targeted Improvement and the Executive Member for Culture, Sport and Capital Projects.

**Summary**

Bristol City Council currently grants catering concessions at the Bristol Museum and Art Gallery, Ashton Court Estate and Blaise Castle Estate, which typically generate an annual income to Bristol City Council as shown in Appendix 3. A further, new, catering concession will also be granted at M Shed, when the facility opens in spring 2011.

The five current catering & hospitality concession contracts expire during the period December 2010 - March 2012, and it will be necessary to seek tenders for their replacements.