

LBS TAX

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SPECIALTY WORKSHEET for the SELF-EMPLOYED
In order to maximize your deductions, please complete this form.

CLIENT _____	TAX YEAR _____
Accounting Fees	Office Supplies
Accounting Software	Office Supplies - Pens, Pencils, etc.
Advertising - Magazines	Office Supplies - Water Delivery
Advertising - Other	Outside Service
Advertising - Paper	Payroll Paid to Others (W2s)
Advertising - Radio and Television	Payroll Taxes
Advertising - Signs	Pest Control
Advertising -Business Cards	Postage
Alarm Service	Printing
Association Dues	Professional Services
Bad Debts	Publications - Trade Books
Bank Charges (Business Account)	Publications - Trade Journals
Bookkeeping	Referral Fees
Business Credit Card Annual Fee	Small Tools
Business Mileage @ _____ Cents per Mile	Software
Business Travel - Luggage	Supplies
Carpet Cleaning	Taxes
Casual Labor	Telephone - Answering Service
Commissions	Telephone - Cellular Phone Charges
Cost of Goods Sold	Telephone - Long Distance
Credit Card Acceptance Service Fees	Telephone - Other
Delivery	Telephone - Pay Phone Charges
Dues - Professional Societies	Tools
Education - Books	Transportation Expenses
Education - Classes & Seminars	Travel away from home overnight
Education - Continuing Education Courses	Travel - Other
Education - Conventions	Travel # of Miles
Education - Mileage	Uniforms - Shirts, Shoes, Repairs and Purchases
Education - Professional Development	Uniform Laundry @ \$1 per load
Emblems for Uniforms	Union Dues
Entertainment	
Equipment Rental	
Equipment Repairs	
Freight	Equipment Purchased This year
Gifts (\$25 Maximum Per Person)	Equipment Depreciation (From Prior Years)
Insurance	
Interest on Business Debt	Cost of Goods Sold Computation
Interest on Business Mortgage	Beginning Inventory
Legal Fees	Plus: Purchases
License	Less: Withdrawn for Personal Use
Maintenance and Maintenance Contracts	Equals: Goods Available for Sale
Medical - Employee Related	Less: Ending Inventory
Medical - Owner Related	Equals: Cost of Goods Sold
Notary Fees	
	GROSS EXPENSES:

THE ABOVE EXPENSES ARE ORDINARY AND NECESSARY IN MY LINE OF WORK AS A SELF-EMPLOYED PERSON.