

ARTS & TECHNOLOGY EDUCATION CENTRE

SCHOOL ACTION PLAN (Part 2) 2006-07

Area of Concern: Foster closer partnerships with schools and generate more publicity for the Centre.

	Action / Task	Time frame	Resources needed	Success Indicator(s)
I.	<u>To implement the Teacher Ambassador Scheme</u>			
	a) Assign the Teacher Ambassadors to partner schools and coordinate the talks and school visits for S1 and S3 students and their parents on Parents' Day.	At the beginning of the school term.	Teacher Ambassadors and materials for running the talks.	a) Teachers understand their role as Teacher Ambassadors and carry out their duties effectively.
	b) Give suggestions to the Staff Development Team for planning the Joint-school Conference.	Whole year.		b) The PowerPoint is more user friendly and helps Teacher Ambassadors make good presentations.
	c) Manage the resources for the partner schools' teachers in the Reading Room smoothly and properly.	Whole year.	Partner schools will provide ATEC with their school publications such as newsletters and school magazines.	c) The materials are useful to partner schools' teachers. Students, parents and teachers of partner schools know more about our Centre's culture and ethos.
	d) Update and modify the PowerPoint for use during school visits.	January 2007.	ATEC will upload the PowerPoint onto the school website and disseminate the CD of the ATEC to partner schools.	d) Teachers share their opinions and work out possible solutions collaboratively. e) There are better facilities for the use of students. Partner schools' teachers feel comfortable when they are staying in our Centre.
	e) Update the TAS website.	Whole year.	ATEC will link the school website to the partner schools'.	