

Name \_\_\_\_\_

Date \_\_\_\_\_

## My Editing Checklist

**Directions:** Answer each of the following questions by putting a check (✓) in the "YES", "NO" or "Corrected" boxes.

Questions	YES	NO	Corrected
1. Did I <b>re-read</b> my writing to check for mistakes?			
2. Did I start each sentence with a <b>capital letter</b> ?			
3. Did I end each sentence with a <b>period</b> , an <b>exclamation point</b> , or a <b>question mark</b> ?			
4. Did I <b>space my words</b> and <b>write neatly</b> ?			
5. Did I <b>indent</b> at the beginning of each <b>paragraph</b> ?			
6. Did I <b>circle</b> any words that I think are misspelled?			
7. Did I use a <b>dictionary</b> or <b>ask for help</b> spelling words?			
8. Did I use <b>adjectives</b> in every paragraph to add <b>details</b> to my writing?			
9. Did I use " <b>WHO?</b> ", " <b>WHAT?</b> ", " <b>WHEN?</b> ", " <b>WHERE?</b> ", " <b>WHY?</b> " and " <b>HOW?</b> "?			
10. Did I <b>ask someone else</b> to read my writing to check for mistakes I might have missed?			