

Estimating Factors	Number	Difficulty	Definition
# of business functions	5	M	The number of high-level business functions which will be identified and analyzed during the project
# of existing plans	2	M	The number of existing recovery plans which must be reviewed
# of survey questions	20	M	The number of questions on the recovery planning survey/questionnaire to be circulated
# of surveys	1	M	The number of surveys/questionnaires to be circulated throughout the client
# of business units	2	M	The number of client business/departmental units to be surveyed/analyzed during the project
# of policy statements	4	M	The number of corp/dept business policies to be reviewed for recovery/disaster planning controls
# of backup procedures	3	M	The number of documented system/business backup procedures which must be reviewed