

### AFPMAN COMPREHENSIVE ASSESSMENT (ACA) WORKSHEET (Active Tag)

#### PRIVACY ACT STATEMENT

**AUTHORITY:** This Form is Issued Under AR 15-7 (AR 15), Authority of the Air Force and AFPMAN 1-145A.  
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**DISPOSITION:** This Form is Issued Under AR 15-7 (AR 15), Authority of the Air Force and AFPMAN 1-145A.  
**DISSEMINATION:** This Form is Issued Under AR 15-7 (AR 15), Authority of the Air Force and AFPMAN 1-145A.

#### I. PERSONAL INFORMATION

NAME (Last, First, Middle Initial)	RANK	UNIT
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**II. TYPE OF ASSESSMENT**  INITIAL  MID-TERM  FOLLOW-UP  RETIRE REQUESTED  PATH DIRECTED

#### III. SELF-ASSESSMENT (To be completed by Ratee and forwarded to Rated) Rating Scale: P: Pass, ADVANCED: Advanced, N: Need more information

RESPONSIBILITY:	PL/NA:
1. Understands the importance of doing the right thing even when it is unpopular or difficult.	
2. Understands the importance of responsibility in the care of and use of equipment and assets.	
3. Understands the importance of admitting shortcomings or mistakes.	
4. Understands the importance of refusing to participate in inappropriate behavior(s) despite social pressures.	
5. Understands the importance of accomplishing tasks in a timely manner.	
6. Understands the importance of providing support and welfare, of family, and ensuring they are prepared for operations and/or missions, if applicable.	

**ACCOUNTABILITY:**

7. Understands the importance of the Air Force Core Values/Standards and how others should be accountable.	
8. Understands the importance of applying situational awareness and sound judgment.	
9. Understands the importance of being within crew means allocation, cockpit, control, speech, responsibility, etc./	

#### IV. AIR FORCE CULTURE:

10. Understands the importance of leading by example.	
11. Understands the importance of respecting one's self and others.	
12. Understands the importance of looking after fellow Airman and their families (in include while fellow Airman are deployed).	
13. Understands the importance of showing appreciation to being an Airman and in inspiring others to reach their full potential.	
14. Understands the importance of upholding the proud heritage of the Air Force and the importance of displaying the professional characteristics of an Airman at all times (AR 15).	

#### SELF:

15. Understands the importance of setting aside time to assess self, as well as personal and professional goals.	
16. Understands the importance of setting aside quality time with family and friends.	
17. Understands the importance of striving to meet personally-professional goals, Review Section VII for discussion during feedback session.	

#### V. AIRMAN'S CRITICAL ROLE IN SUPPORT OF THE MISSION (To be completed by Rated)

#### VI. INDIVIDUAL READINESS INDEX (Completed by Rated after talking to (SAC) Deployment Manager)

Is RDO (RMSA) NOT CURRENTLY DEPLOYABLE:  OR IS ON (PROPL) P 64 (CURRENTLY DEPLOYABLE)  AF Indicator

#### VII. PERFORMANCE / CAPABILITY RATING (BASED ON THE LOWEST RATING) (To be completed by Rated) - Information may be used to inform E PR

Area	Compassion/Compassion	Communication	Teamwork	Leadership	Quality
1. Teamwork/Compassion: Specializes in the health, safety, needs, and well-being of the team; knowledge and ability to accomplish tasks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Individual/Team: Understands the impact of his/her actions on the team; willing to help and assist team members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Team/Unit Support: Supports and motivates team members; maintains morale and morale; maintains team cohesion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Team/Unit Support: Supports and motivates team members; maintains morale and morale; maintains team cohesion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Team/Unit Support: Supports and motivates team members; maintains morale and morale; maintains team cohesion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### VIII. COMMENTS