

ARMY COMPREHENSIVE ASSESSMENT (ACA) WORKSHEET (Active Tag)

PRIVACY ACT STATEMENT

AUTHORITY: Title 28 Code of Federal Regulations (CFR) 171.16, Authority of the Air Force and AFM 34-1454.
DISCLOSURE: Current Assessment and Assessment Performance Report.
COLLECTION USE: May generally be disclosed outside the AFM 34-1454 or to those authorized in 171.16 (C) (2)(2)(b)(3). Staff Member Name User apply.
DISCLOSURE: Authority: A copy of the ACA may be requested as stated in AFM 34-1454.

I. PERSONAL INFORMATION

NAME (Last, First, Middle Initial)	PHONE	UNIT
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II. TYPE OF ASSESSMENT INITIAL MID-TERM FOLLOW-UP RETIRE REQUESTED PATH DIRECTED

III. SELF-ASSESSMENT (To be completed by Rated and Reviewed by Rated) Rating Scale: P, PAL, UNDEVELOPED, UNMET SHOW INFORMATION

RESPONSIBILITY:	PLATE:
1. Understands the importance of doing the right thing when it is unpopular or difficult.	
2. Understands the importance of responsibility in the care and use of equipment and assets.	
3. Understands the importance of admitting shortcomings or mistakes.	
4. Understands the importance of refusing to participate in inappropriate behavior(s) despite social pressures.	
5. Understands the importance of accomplishing tasks in a timely manner.	
6. Understands the importance of providing support and welfare, of family, and ensuring they are prepared for operations and/or missions, if applicable.	

ACCOUNTABILITY:	PLATE:
7. Understands the importance of the Air Force Core Values/Standards and how others should be accountable.	
8. Understands the importance of applying situational awareness and sound judgment.	
9. Understands the importance of being within crew means, aircraft, cockpit, crew, ground receptivity, etc./	

AIR FORCE CULTURE:	PLATE:
10. Understands the importance of leading by example.	
11. Understands the importance of respecting one's self and others.	
12. Understands the importance of looking after fellow Airman and their families (in include while fellow Airman are deployed).	
13. Understands the importance of showing appreciation to being an Airman and in inspiring others to reach their full potential.	
14. Understands the importance of upholding the proud heritage of the Air Force and the importance of displaying the professional characteristics of an Airman at all times (AFM).	

SELF:	PLATE:
15. Understands the importance of setting aside time to attend to, or meet, personal and professional goals.	
16. Understands the importance of setting aside quality time with family and friends.	
17. Understands the importance of striving to meet personally-oriented goals. Review Section III for discussion during feedback session.	

IV. AIRMAN'S CRITICAL ROLE IN SUPPORT OF THE MISSION (To be completed by Rated)

V. INDIVIDUAL READINESS INDEX (Completed by Rated after talking to Unit Deployment Manager)

By: RDO (UNSAT/NOT CURRENTLY DEPLOYABLE) OR ORDN (PROPL F 64) CURRENTLY DEPLOYABLE **AF Indicator**

VI. PERFORMANCE / CAPABILITIES / SKILLS / LOWER TIER TRAINING (To be completed by Rated - Information may be used against E PR)

Rating	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)
1. Task/Performance/Proficiency: Specific knowledge, skills, results, and range of the knowledge and ability to accomplish tasks.	Communications skills, include radio/aircraft/mission, etc. (include all skills)	Emergency escape skills and emergency egress skills, include, but not limited to, parachute	Emergency egress skills, include, but not limited to, parachute	Emergency egress skills, include, but not limited to, parachute	Emergency egress skills, include, but not limited to, parachute
2. Initial/Deployment/Standards: the degree of readiness, readiness level, initial/ongoing, continuing/intermittent standards.	Checklist and other skills, include, but not limited to, checklist, etc. (include all skills)	Checklist and other skills, include, but not limited to, checklist, etc. (include all skills)	Checklist and other skills, include, but not limited to, checklist, etc. (include all skills)	Checklist and other skills, include, but not limited to, checklist, etc. (include all skills)	Checklist and other skills, include, but not limited to, checklist, etc. (include all skills)
3. Pilot and Support/Engine/Complete and maintaining engine, COC/Complete and maintaining engine, engine, and maintenance and training.	Engine and support engine (include, but not limited to, engine)	Engine and support engine (include, but not limited to, engine)	Engine and support engine (include, but not limited to, engine)	Engine and support engine (include, but not limited to, engine)	Engine and support engine (include, but not limited to, engine)
4. Body Position: Readiness, maintenance, and maintenance: include, but not limited to, readiness, maintenance, etc. (include all skills)	Body position skills, include, but not limited to, body position	Body position skills, include, but not limited to, body position	Body position skills, include, but not limited to, body position	Body position skills, include, but not limited to, body position	Body position skills, include, but not limited to, body position
5. Emergency/Engine/Complete and maintaining engine, engine, and maintenance: include, but not limited to, emergency, engine, etc. (include all skills)	Emergency engine skills, include, but not limited to, emergency engine	Emergency engine skills, include, but not limited to, emergency engine	Emergency engine skills, include, but not limited to, emergency engine	Emergency engine skills, include, but not limited to, emergency engine	Emergency engine skills, include, but not limited to, emergency engine

8. COMMENTS