

ARMY COMPREHENSIVE ASSESSMENT (ACA) WORKSHEET (Active Tag)

PRIVACY ACT STATEMENT

AUTHORITY: Title 28 Code of Federal Regulations (CFR) 171.16, Authority of the Air Force and AFM 34-1454.
DISCLOSURE: Current Assessment and Assessment Performance Report.
COLLECTION USE: May generally be disclosed outside the AFM 34-1454 or to those authorized in 171.16 (C) (2)(2)(b)(3). Staff Member Name User apply.
DISSEMINATION: Allowed to the ACR for the purposes as stated in AFM 34-1454.

I. PERSONAL INFORMATION

NAME (Last, First, Middle Initial)	PHONE	UNIT
------------------------------------	-------	------

II. TYPE OF ASSESSMENT INITIAL MID-TERM FOLLOW-UP RETIRE REQUESTED PATH DIRECTED

III. SELF-ASSESSMENT (To be completed by Rated and Reviewed by Rated) Rating Scale: P, PAL, UNDETERMINED, A/Need more information

RESPONSIBILITY:	PLATE:
1. Understands the importance of doing the right thing when it is unpopular or difficult.	
2. Understands the importance of responsibility in the care of and use of equipment and assets.	
3. Understands the importance of admitting shortcomings or mistakes.	
4. Understands the importance of refusing to participate in inappropriate behavior(s) despite social pressures.	
5. Understands the importance of accomplishing tasks in a timely manner.	
6. Understands the importance of providing support and welfare, of family, and ensuring they are prepared for operations and/or reunions, if applicable.	

ACCOUNTABILITY:	PLATE:
7. Understands the importance of the Air Force Core Values/Standards and how others should be accountable.	
8. Understands the importance of applying situational awareness and sound judgment.	
9. Understands the importance of being within crew means, aircraft, cockpit, crew, ground receptivity, etc./	

AIR FORCE CULTURE:	PLATE:
10. Understands the importance of leading by example.	
11. Understands the importance of respecting one's self and others.	
12. Understands the importance of looking after fellow Airman and their families (in include while fellow Airman are deployed).	
13. Understands the importance of showing appreciation to being an Airman and in inspiring others to reach their full potential.	
14. Understands the importance of upholding the proud heritage of the Air Force and the importance of displaying the professional characteristics of an Airman at all times (AFM).	

SELF:	PLATE:
15. Understands the importance of setting aside time to attend to, or meet, personal and professional goals.	
16. Understands the importance of setting aside quality time alone with family and friends.	
17. Understands the importance of striving to meet personally-oriented goals. Review Section III for discussion during feedback session.	

IV. AIRMAN'S CRITICAL ROLE IN SUPPORT OF THE MISSION (To be completed by Rated)

V. INDIVIDUAL READINESS INDEX (Completed by Rated after talking to Unit Deployment Manager)

VI. RDO (UNSAT/NOT CURRENTLY DEPLOYABLE) OR ORDER (PROPL F 64) CURRENTLY DEPLOYABLE **AF Indicator**

VII. PERFORMANCE / CAPABILITIES / SKILLS / LOWER/SHIP/TRAINING (To be completed by Rated - Information may be used against E PR)

Rating	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)	AFM 34-1454, 171.16 (C) (2)(2)(b)(3)
1. Task/Performance/Proficiency: Specific knowledge, skills, results, and extent of the knowledge and ability to accomplish tasks.	Communications skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Operational aircraft skills and maintenance/aircraft skills, radio, engine, systems, etc.	Procedural knowledge and skills, include procedures for various aircraft tasks.	Knowledge and ability to handle various aircraft tasks.	
2. Initial/Deployment: Includes the degree of readiness, training, skills, and performance in various aircraft tasks.	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	
3. Pilot and Support: Degree of readiness and performance in various aircraft tasks, and readiness for all tasks.	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	
4. Duty Station: Readiness, skills, and performance in various aircraft tasks, and readiness for all tasks.	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	
5. Performance: Overall performance in various aircraft tasks, and readiness for all tasks.	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	Checklist and other skills, include radio/aircraft/mission, etc. (radio, mission, etc.)	

8. COMMENTS