

Cleaning Check List

| | Regular | First time or Spring clean | move-in /move-out | Special Project |
|--|---------|----------------------------|-------------------|-----------------|
| General | | | | |
| <input type="checkbox"/> Sweep and mop all hard floors | x | x | x | |
| <input type="checkbox"/> Dust all furniture | x | x | x | |
| <input type="checkbox"/> Dust baseboard | x | x | x | |
| <input type="checkbox"/> Dust window sills and ledges | x | x | x | |
| <input type="checkbox"/> Remove all trash | x | x | x | |
| <input type="checkbox"/> Remove all cobwebs | x | x | x | |
| <input type="checkbox"/> Clean wood shutters | | x | x | |
| <input type="checkbox"/> Spot clean walls | | x | x | |
| <input type="checkbox"/> Clean all doors | | | x | |
| <input type="checkbox"/> Wet clean front door and light fixtures at the door | | | x | x |
| <input type="checkbox"/> Clean inside every cupboard and drawer | | | x | x |
| <input type="checkbox"/> Clean inside every closet and closet shelves | | | x | x |
| <input type="checkbox"/> Sweep all patios and decks | | | x | x |
| Kitchen | | | | |
| <input type="checkbox"/> Clean and sanitize sink and counter tops | x | x | x | |
| <input type="checkbox"/> Clean outside of appliances | x | x | x | |
| <input type="checkbox"/> Clean inside of microwave | x | x | x | |
| <input type="checkbox"/> Clean range | x | x | x | |
| <input type="checkbox"/> Disinfect floors | x | x | x | |
| <input type="checkbox"/> Wet-clean all cabinet fronts | | x | x | |
| <input type="checkbox"/> Clean Oven | | | x | x |
| <input type="checkbox"/> Clean inside of refrigerator | | | x | x |
| Bathroom | | | | |
| <input type="checkbox"/> Clean and sanitize sink and counter tops | x | x | x | x |
| <input type="checkbox"/> Clean and sanitize shower and/or tub | x | x | x | |
| <input type="checkbox"/> Clean mirrors | x | x | x | x |
| <input type="checkbox"/> Disinfect bathroom floors | x | x | x | x |
| <input type="checkbox"/> Clean and disinfect in and around toilet and sink | x | x | x | x |
| <input type="checkbox"/> Wet-clean all cabinet fronts | | x | x | x |
| Living room and dining room | | | | |
| <input type="checkbox"/> Vacuum upholstered furniture and rugs | x | x | x | |