

NEW VOCABULARY ON BUSINESS

I. Complete each of the sentences with the adjective (from the box):

lose finish prove achieve achieve to arrive
 operate busy high-powered competent

a) Fill in the word (the first of which is given in the box):

- 1) The machine machine _____ work of the production line.
- 2) The company offers _____ salary.
- 3) Clean people often prove to be _____ leaders.
- 4) They tried to _____ the machine _____.
- 5) The _____ company of a _____.
- 6) The _____ of the _____.
- 7) Management structure is _____.
- 8) All staff receive _____.
- 9) The _____ team is _____.

2. Match the definition with the correct word:

- | | | | |
|---------------|---------------|-----------------|---------------|
| A. an expense | B. offering | C. a commission | D. a deposit |
| E. a dividend | F. a dividend | G. a bonus | H. a dividend |
| I. an asset | J. an expense | K. a profit | L. a dividend |

- a) money paid to workers or directors according to the value of their work.
- b) a sum of money which is paid to the shareholders of a company.
- c) the amount of money which is paid to the shareholders of a company.
- d) the amount of money which is paid to the shareholders of a company.
- e) the amount of money which is paid to the shareholders of a company.
- f) the amount of money which is paid to the shareholders of a company.
- g) the amount of money which is paid to the shareholders of a company.
- h) the amount of money which is paid to the shareholders of a company.
- i) the amount of money which is paid to the shareholders of a company.
- j) the amount of money which is paid to the shareholders of a company.
- k) the amount of money which is paid to the shareholders of a company.
- l) the amount of money which is paid to the shareholders of a company.

3. Fill in each of the sentences:

- a) The company has a _____ staff.
- b) The company has a _____ staff.
- c) The company has a _____ staff.
- d) The company has a _____ staff.
- e) The company has a _____ staff.
- f) The company has a _____ staff.
- g) The company has a _____ staff.
- h) The company has a _____ staff.
- i) The company has a _____ staff.
- j) The company has a _____ staff.
- k) The company has a _____ staff.
- l) The company has a _____ staff.