

Name _____

editing checklist

name	number	the date is on this piece
name	number	I use punctuation at the end of each sentence.
name	number	I begin each sentence with a capital letter.
name	number	I always capitalize the word "I".
name	number	I have spaces between letters and words.
name	number	I don't have any unnecessary capital letters.
name	number	I have carefully read this to myself three times to make sure I did not skip words and that it makes sense.
name	number	I have carefully read this to someone else one time to make sure I did not skip words and that it makes sense.

revision checklist

name	number	I used a "hook" at the beginning (sound words, dialogue, describing the setting)
name	number	I have a clear beginning, middle, and end
name	number	I zoomed in on a small moment
name	number	I described the setting clearly