Budgeting Tools

Monthly Payment Schedule

- Transfer your income sources and amounts from the Income and Expenses Worksheet to the income
- reansier your income sources and amounts from the Income and Expenses worksheet to the income column on the Monthly Payment Schedule Worksheet.

 Record the date the income amount is expected.

 Transfer you expenses, the date due, amount due and the date paid into the appropriate columns of the Monthly Payment Schedule Worksheet.

 Use different colored ink for income and expenses

Income	Expenses/Bills	Pay or Due Date	Amount Due	Paid